

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>25<sup>th</sup> October 2016</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor John Walsh (JW) – Wiltshire Council - Chair Councillor John Collier (JC) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Pam Rouquette (PR) – Salisbury Walking Forum Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Brian Dalton (BD) – Wiltshire Council Councillor Margaret Willmot (MW) – Salisbury City Council Helen Rowe (HR) – Age UK, Salisbury Graham Axtell (GX) – Wiltshire Council		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 14 <sup>th</sup> July 2016.  The Salisbury Area Board minutes can be found at:  <a href="http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MIId=10149&amp;Ver=4">http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MIId=10149&amp;Ver=4</a>		
<b>3.</b>	<b>Financial Position</b>			
		The finance sheet is appended. Current financial position - £9,997 still unallocated.		

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<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Issue No: <a href="#">3222</a>  Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road	Design work to commence in November 2016.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">4000</a>  Request for improved cycle route signage on Avon Valley Shared Use Path	Design work for the provision of improved signage along the Avon Valley Shared Use Path commenced. Design work to be completed and works order issued.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">4583</a>  Request for the installation of dropped kerbs in the vicinity of the junction of Laverstock Road and Manor Farm Road	Design work to commence in November 2016.	That the Area Board notes the update.	PS
d)	Stratford Road Crossing Point	Works to construct the buildout forming the crossing point outside of South Wilts Grammar School were undertaken in August 2016. Ancillary works to provide associated coloured surfacing, bollards and road markings ordered in October 2016. Traffic Regulation Order required to alter the layout of the waiting restrictions to aid the provision of the crossing point to be advertised for public comment in November 2016.	That the Area Board notes the update.	PS

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e)	<p>Issue No: <a href="#">4869</a></p> <p>Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road</p>	<p>The originator of this issue has reported that HGVs are ignoring the existing signage in Endless Street and travelling into Albany Road and getting stuck or causing damage to parked vehicles and properties.</p> <p>It has been noted that one of the existing signs in Endless Street indicating that the route is unsuitable for use by HGVs has been removed by an unknown party and this may, in part, be contributing to the reported problem.</p> <p>The types of sign that can be erected to warn that a route is unsuitable for use by HGVs is limited by the Traffic Sign Regulations and General Directions 2016 but improved signs featuring a pictorial representation of a lorry with a red line through it could be provided. The provision of such signs in Endless Street would cost an estimated £850.</p>	<p>That the Area Board approves the allocation of £850 to allow this work to be undertaken.</p>	PS
<b>5.</b>	<b>Other Priority schemes</b>			
a)	<p>Issue No: <a href="#">2114</a></p> <p>Request for a 20mph Speed Limit on Lower Road</p>	<p>Works order issued to Ringway. Works programmed to begin during week commencing 24<sup>th</sup> October 2016.</p>	<p>That the Area Board notes the update.</p>	PS
b)	<p>Issue No: <a href="#">2983</a></p> <p>Installation of village gateway in Stratford-Sub-Castle</p>	<p>Detailed design work complete and works order issued to Ringway in September 2016. Awaiting works programme from Ringway.</p>	<p>That the Area Board notes the update.</p>	PS
c)	<p>Issue No: <a href="#">3347</a></p> <p>Request for a 20mph Speed Limit on Shady Bower / Manor Farm Road.</p>	<p>Works order issued to Ringway. Works programmed to begin during week commencing 24<sup>th</sup> October 2016.</p>	<p>That the Area Board notes the update.</p>	PS

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d)	Issue No: <a href="#">3710</a>  Improvements to the visibility of the traffic signal pole as you turn right out of Stratford Road into Castle Road	Detailed design work complete and works order issued to Ringway in September 2016. Awaiting works programme from Ringway.	That the Area Board notes the update.	PS
e)	Issue No: <a href="#">3896</a>  Speeding vehicles in Beatrice Road	Metro count survey equipment deployed in Beatrice Road on the 29 <sup>th</sup> September 2016. Awaiting results of metro count survey.	That the Area Board notes the update.	PS
f)	Issue No: <a href="#">4239</a>  Request for Brown Tourism Sign for St. Martin's Church	Detailed design work complete and works order issued to Ringway in September 2016. Awaiting works programme from Ringway.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">4246</a>  Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' Traffic Regulation Order	Design work for the provision of an additional sign at the junction of Mill Road and Harcourt Terrace advising cyclists that they can travel along South Street against the 'One Way' Traffic Regulation Order commenced. Design work to be completed and works order issued.	That the Area Board notes the update.	PS
h)	Issue No: <a href="#">4503</a>  Issue with Gradidge Lane Prohibition of Motor Vehicles Traffic Regulation Order	Works order to remove the existing Prohibition of Motor Vehicles signing from Gradidge Lane was issued to Ringway in September 2016. Awaiting works programme from Ringway.	That the Area Board notes the update.	PS
i)	Issue No: <a href="#">4514</a>  Request for a bus stop clearway to be marked in the bus stop layby on London Road adjacent to the rear of St. Mark's House	Works to lay the bus stop clearway marking in the layby were undertaken on the 29 <sup>th</sup> September 2016. Associated signing works are to be completed by the end of October 2016.	That the Area Board notes the update.	PS

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j)	Issue No: <a href="#">4544</a> Request for 'No Through Road' Sign in Myrrfield Road	Works order to replace the existing Myrrfield Road street nameplates with street nameplates including 'No Through Road' symbols was issued to Ringway in September 2016. Awaiting works programme from Ringway.	That the Area Board notes the update.	PS
<b>6.</b>	<b>New Requests / Issues</b>			
a)	Issue No: <a href="#">4647</a> Request for improved cycle facilities on Devizes Road	In 2013 a feasibility study undertaken by the council's term consultants, Atkins, looked at potential options for improving facilities for cyclists using or seeking to use Devizes Road. Subsequently some improvements were made in the vicinity of Fugglestone Red roundabout in 2015. The study suggested that lengths of on road cycle lanes could potentially be provided in the vicinity of Primrose Road but would likely require the removal of some of the onstreet parking that currently takes place on Devizes Road. To determine the impact of the potential removal of any car parking a detailed daytime and evening parking study need to be commissioned. CATG needs to determine whether or not they wish to fund such a study. If they do a quote for undertaking the study will be obtained and brought back to a future meeting of the group for further consideration	The group wished to support the development of the improved cycle facilities along Devizes Road and felt that a provisional budget of £1,500 should be set aside to fund the parking survey work. If the cost of the survey work exceeds this figure that the matter be brought back to a future meeting of the group for further consideration.  That the Area Board approves the allocation of a provisional budget of £1,500 to allow the parking survey work to be undertaken	PS
b)	Issue No: <a href="#">4690</a> Speeding vehicles in Netherhampton Road	Metro count surveys were undertaken in Netherhampton Road between the 25 <sup>th</sup> September 2016 and the 7 <sup>th</sup> October 2016. The recorded speed of traffic using Netherhampton Road was below the threshold for further action and as such this issue will be closed.	That the Area Board notes the update.	PS

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c)	<p>Issue No: <a href="#">4695</a></p> <p>Request for improved dropped kerbs in front of PamPurredPets and Pembroke House, Fisherton Street</p>	<p>This issue has been raised by Salisbury Shopmobility and they have highlighted two problems with the dropped kerbs at this location. The first issue is that the height of the upstand on the dropped kerbs is causing problems for wheelchairs users. The second issue is that vehicles frequently park on the short access road leading to the loading area to the rear of Argos / PamPurredPets and block the dropped kerbs and thereby preventing their use by wheelchair users and parents with prams.</p> <p>The height of the upstand on dropped kerbs should be between 6mm and 25mm. The height of the upstand on the dropped kerbs on the PamPurredPets side varies between 10mm and 25mm. The height of the upstand on the dropped kerbs on the Pembroke House side varies between 10mm and 40mm – effectively the upstand on only one of the dropped kerbs in situ is above 25mm.</p> <p>There are currently some No Waiting At Any Time (NWAAT) restrictions present on the access road, however, to stop the reported parking problem the NWAAT restrictions would need to be backed up with No Loading At Any Time (NLAAT) restrictions. To introduce NLAAT restrictions would require the processing of a Traffic Regulation Order (TRO). The estimated cost of introducing NLAAT time restrictions at this location, including the cost of TRO, is £1750.</p>	<p>The group felt that rather than digging out the entire dropped kerb (on the Pembroke House side only) that a better option would be to lay small section of additional tarmac to remove the extra upstand on the dropped kerb and requested that the Wiltshire Council Highways Maintenance Team be asked to undertake this work.</p> <p>The group felt the provision of additional waiting restrictions at this location would be beneficial and agreed to fund the cost of the works to provide the restrictions on the ground only. The group requested that the provision of these restrictions be added into the next TRO to be processed in Salisbury.</p> <p>That the Area Board approves the a budget of £500 to cover the cost of the providing the waiting restrictions on the ground only</p>	PS
d)	<p>Issue No: <a href="#">4706</a></p> <p>Speeding vehicles in Wyndham Road</p>	<p>Metro count surveys were undertaken in Wyndham Road between the 25<sup>th</sup> September 2016 and the 7<sup>th</sup> October 2016. The recorded speed of traffic using Wyndham Road was below the threshold for further action and as such this issue will be closed.</p>	<p>That the Area Board notes the update.</p>	PS

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e)	Issue No: <a href="#">4710</a>  Request for improved signage to Nos. 22-26 Jewell Close	The originator has indicated that patient transport services have struggled to find Nos. 22-26 Jewell Close and has requested improved signage to her property.  A street nameplate directing people to Nos. 22-26 Jewell Close could be erected. The estimated cost of erecting such a sign is £450.	That the Area Board approves the allocation of £450 to allow this work to be undertaken.	
f)	Issue No: <a href="#">4711</a>  Speeding vehicles in Old Blandford Road	A metro count survey was undertaken in Old Blandford Road between the 11 <sup>th</sup> July 2016 and 29 <sup>th</sup> July 2016. The recorded speed of traffic using Old Blandford Road was below the threshold for further action. However, the recorded speed of vehicles was only 0.3mph below the threshold where a Community Speedwatch scheme could be considered. As Community Speedwatch already operates in the Harnham area, and as the issue was raised by the Community Speedwatch Co-ordinator, the originator of this issue has been advised that they can operate Community Speedwatch in Old Blandford Road. This issue will be closed.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">4734</a>  Request for a dropped kerb in Pinewood Way	Salisbury City Council have submitted a request for a dropped kerb to be installed in Pinewood Way so that wheelchairs users don't have to travel along a section of the road to access to the Bemerton Heath Neighbourhood Centre (BHNC). Salisbury City Council have also indicated that they would be prepared to provide a financial contribution to the provision of a dropped kerb at this location  To minimise the length of road that wheelchairs users have to travel along to access the BHNC the installation of two dropped kerbs is required. The estimated cost of installing the two dropped kerbs is £4,500. Salisbury City Council have been asked to consider funding 50% of the estimated cost.	That the Area Board approves the allocation of £2,250 to allow this work to be undertaken, subject to Salisbury City Council formally committing to part funding the works.  If the Salisbury City Council do not formally commit to part funding the works this matter will be brought back to a future meeting of the group for further consideration	PS

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h)	<p>Issue No: <a href="#">4736</a></p> <p>Speeding vehicles at the junction of Netherhampton Road and Norfolk Road</p>	<p>The originator of this issue has reported concerns about speeding vehicles at the junction of Netherhampton Road and Norfolk Road and that the Zebra crossing at this location be relocated to address congestion problems at this junction</p> <p>The originator of the issue has completed and submitted a metro count survey application form. Metro count surveys were undertaken in Netherhampton Road between the 25<sup>th</sup> September 2016 and the 7<sup>th</sup> October 2016. The recorded speed of traffic using Netherhampton Road was below the threshold for further action.</p>	<p>The group considered a photo supplied by the originator of this issue showing the alleged congestion at the junction caused by the presence of the Zebra crossing. The group were advised that:</p> <ul style="list-style-type: none"> <li>• The Zebra crossing was sited at this location following a Pedestrian Crossing Assessment indicated this to be the desire line for pedestrian crossing movements (influenced by the adjacent One Stop Shop).</li> <li>• Relocating the Zebra crossing could be of detriment to pedestrian safety as pedestrians would still likely seek to cross on their desire line but would do so without the benefit of a pedestrian crossing facility.</li> <li>• The Zebra crossing only stopped the free flow of traffic along the road when somebody was seeking to use the crossing and was unlikely to be the cause of any congestion at this location.</li> </ul>	PS
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			The group discussed the reported congestion problem and options for relocating the Zebra crossing but ultimately felt that the crossing shouldn't be relocated and that the issue be closed.	
i)	Issue No: <a href="#">4759</a>  Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory	The provision of a footpath at this location appears possible but technically difficult to achieve and may require the purchase of land and the construction of a retaining wall to achieve. The first piece of work required would be to undertake a topographical survey of the area. This would cost approximately £1,500.  Before any funding is committed it may be beneficial to ask the originator of the issue to provide an indication of the level of demand for the provision of this footpath, given that no requests to provide such a facility at this location have previously been received.	The group felt the provision of a footpath at this location potentially had merit but before any further work is undertaken to develop any proposals that the originator of the issue be asked to provide evidence of local demand for the footpath to be provided.	PS
j)	Issue No: <a href="#">4841</a>  Request for directional signage to the University Technical College (UTC) on Wilton Road.	In line with the councils practice on minimising sign clutter the CATG are required to determine whether or not they support the UTC's request for directional signage.	The group supported the UTC's request for directional signage.	PS
k)	Issue No: <a href="#">4847</a>  Request for improved signage of the 'One Way' restriction in Gorrige Road to tackle motorists travelling in contravention of the restriction	This issue falls between the council and the Police (who are responsible for the enforcement of 'One Way' restriction). From a council perspective the issue is in part for the CATG and in part for the Area Highways Office at Wilton. The signs indicating the 'One Way' / 'No Entry' restrictions are present and legally enforceable. The signs themselves are starting to look a little life expired and would ideally be replaced with new signs. Such work would be a maintenance issue to be considered by the Area Highways Office. There isn't a 'No	That the Area Board approves the allocation of £275 to allow this work to be undertaken.	PS

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		Entry' road marking laid on the carriageway to back up the message conveyed by the 'No Entry' signs. The provision of a 'No Entry' marking may help to address the reported. The provision of such a marking would cost an estimated £275.		
l)	Area Board Grant Application No: 2037	<p>The CATG have been asked to consider funding Area Board Grant Application No: 2037.</p> <p>This application has been submitted by a local group called the Greenspace Partnership. The group are seeking funding to make improvements to the Bishops Walk Footpath which forms part of the Rights of Way network in Harnham. The amount of funding requested is £2,314.80 against a total budget of £5,164.80. The reaming funding required has been obtained through applications to alternative grant funding schemes.</p> <p>The project summary as submitted as part of the application is as follows:</p> <p>“The footpath at the top of Harnham Slope known as Bishops Walk is a historic right of way given to the city by Bishop John Wordsworth at the end of the 19th C. The path is near the top of a steep escarpment and is subject to erosion and slippage raising significant health and safety issues. Over the years has required regular replacement of edging supports but this is beyond the scope of volunteers. We now have the opportunity to implement a long term solution to widen stabilise level and resurface the path to provide a safe wheelchair friendly route and so secure the future of this historic amenity for many years to come.”</p>	<p>PR, as the originator of the grant application, talked about the aims of the project.</p> <p>The group were advised that the application for funding (as submitted) didn't include any contingency monies and that it might be beneficial to include such monies in any potential allocation of funding.</p> <p>The group wished to support the application and felt that a total of £3,000 should be allocated to the project with any funding unspent from this allocation being returned to the group.</p> <p>That the Area Board approves the allocation of £3,000 to allow this work to be undertaken.</p>	PS

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<b>7.</b>	<b>Closed Items</b>			
a)	Issue No: <a href="#">3028</a> Introduction of a Prohibition of Driving Traffic Regulation Order in Hollows Close	All works to introduce the Prohibition of Driving Traffic Regulation Order in Hollows Close are complete and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">3497</a> Request for improved footway along Stratford Road	Works to install footway bypasses around protruding tree roots in the vicinity of the junction of Stratford Road and Warwick Close were completed on the 12th August 2016 and the issue has been closed.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">4084</a> Wheelchair users having difficulties traversing dropped kerb outside McDonalds in	Works to remove a sign post partially obstructing the dropped kerbs outside of McDonalds in Winchester Street are complete and the issue has been closed.	That the Area Board notes the update.	PS
d)	Issue No: <a href="#">4231</a> Request for the introduction of a Zebra crossing (Churchfields Road)	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 14/07/16. The issue has been closed.	That the Area Board notes the update.	PS
e)	Issue No: <a href="#">4259</a> Speeding vehicles in Devizes Road	A metro count survey was undertaken in Devizes Road between the 11 <sup>th</sup> July 2016 and 29 <sup>th</sup> July 2016. The recorded speed of traffic using Devizes Road was below the threshold for further action and as such this issue has been closed.	That the Area Board notes the update.	PS

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f)	Issue No: <a href="#">4398</a>  Speeding vehicles in St. Mark's Road	A metro count survey was undertaken in St. Mark's Road between the 11 <sup>th</sup> July 2016 and 29 <sup>th</sup> July 2016. The recorded speed of traffic using St. Mark's Road indicated that the road was eligible for Community Speedwatch. The Police's Community Speedwatch Co-ordinator has been advised of the results of the metro count survey and will be contacting the originator of the issue directly to discuss the introduction of a Community Speedwatch scheme. This issue has been closed.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">4419</a>  Speeding vehicles in Bishopdown Estate (Denison Rise)	The originator of this issue was advised that if a completed metro count survey application form had not been received by the 27/06/16 this issue would be closed. A completed metro count application form was not received by the council and as such this issue has been closed.	That the Area Board notes the update.	PS
h)	Issue No. <a href="#">4431</a>  Speeding vehicles in College Street	A metro count survey was undertaken in College Street between the 11 <sup>th</sup> July 2016 and 29 <sup>th</sup> July 2016. The recorded speed of traffic using College Street indicated that the road was eligible for Community Speedwatch. The Police's Community Speedwatch Co-ordinator has been advised of the results of the metro count survey and will be contacting the originator of the issue directly to discuss the introduction of a Community Speedwatch scheme. This issue has been closed.	That the Area Board notes the update.	PS
i)	Issue No: <a href="#">4477</a>  Speeding vehicles in Queen Alexandra Road	A metro count survey was undertaken in Queen Alexandra Road between the 17 <sup>th</sup> May 2016 and the 3 <sup>rd</sup> June 2016. The recorded speed of traffic using Queen Alexandra Road was below the threshold for further action and as such this issue has been closed.	That the Area Board notes the update.	PS
j)	Issue No: <a href="#">4515</a>  Request for the provision of a bus shelter on Downton Road	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 14/07/16. The issue has been closed.	That the Area Board notes the update.	PS

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k)	Issue No: <a href="#">4551</a> Speeding vehicles in Ashley Road	The originator of this issue was advised that if a completed metro count survey application form had not been received by the 27/06/16 this issue would be closed. A completed metro count application form was not received by the council and as such this issue has been closed.	That the Area Board notes the update.	PS
l)	Issue No: <a href="#">4563</a> Request for widened footway and crossing point on Churchfields Road (section between Ashfield Road and Stephenson Road)	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 14/07/16. The issue has been closed.	That the Area Board notes the update.	PS
<b>8.</b>	<b>Other Items</b>			
a)	No other items were raised.			
<b>9.</b>	<b>Date of Next Meeting:</b>	14 <sup>th</sup> February 2017		

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

**Salisbury Community Area Transport Group**

**Highways Officer – Paul Shaddock**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £1,172 in the CATG allocation available for the 2016/2017 financial year. However, in addition to the remaining allocation it is anticipated that approximately £4,000 will be returned to the CATG allocation from the project to install the Stratford Road Crossing Point prior to the February meeting of the group.

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

6.1. There are no specific safeguarding implications related to this report.